

FINAL

Rev.7-16-09 cjh

**Immanuel Church, Highlands
Vestry Meeting Minutes
May 18, 2009**

Vestry Members Present: David Blowman (Treasurer), Fr. Kim Capwell (presiding), Carl Burnam, Eve English, Craig Folkert (Senior Warden), Carolyn Hendrix (Secretary), Byron Hobson, Marcia Lynch, George Parshall, Connie Shultz, Barb Volko

Guests: Jack Burnam (Parish Musician), Don Wilson

Vestry Members Absent: Laurie Hay (Junior Warden), Simon Jeynes, Kathleen Kelley, Kay Wack

Opening Prayer, Updates, Additional Agenda Items

Fr. Kim opened with prayer, and personal updates were shared. Additional agenda items were requested; there were none.

Minutes of Previous Meeting

A motion was made by Craig Folkert and seconded by George Parshall to accept the minutes from the April meeting as amended. The motion carried.

Finance Report

From David Blowman, Treasurer: Through April our expenditures year to date of \$150,504, continue to track right on budget (projected at \$151,208). There is no significant variance in individual budget lines at this stage that are cause for significant concern. Revenue is tracking behind budget due to lower earnings from our investment accounts. However, as the market gradually begins to turn around, we should see these earnings increase. As projected in the 2009 Budget, pledge and plate contributions year to date exceed 2008 by \$5,800. For the first time in many months, we have seen a slight increase in the value of our investment accounts, reflecting an increase in the market.

Correspondence

None

Reports and Vestry Action

Rector's Report:

Fr. Kim reported on pastoral and counseling meetings, home and hospital visits, and special services held during the preceding month, including:

- ICH Annual Meeting
- 5 Diocesan meetings, including 1 with the Bishop, Clergy Life, and 2 Safe Church training meetings
- 7 pastoral concerns (4 in home)
- 2 hospital visits
- Vestry retreat
- Wilmington Area Clergy and Music Coordinators meeting
- Lutheran Community Services pastors' breakfast

- 1 wedding, with rehearsal
- Liturgy Ministry meeting
- Property Ministry meeting
- New Pastoral Care Ministry meeting

Fr. Kim has conducted 1 interview for the Director of Children's Ministries position and 3 for the office position.

Pastoral Concerns

Fr. Kim feels that we as a parish need to do better in identifying and helping parishioners who are lonely and depressed. The Pastoral Care Ministry will address this issue. It remains to be seen how all the ministries will dovetail, but Fr. Kim is excited about the direction in which we are heading.

Fall Programming

Fr. Kim expressed a desire to have a solid calendar in place for next year before people leave for summer vacation. Craig suggested that this be added to the agenda for the June vestry meeting.

Vestry Member of the Day

Starting in September, each Vestry member will take turns rotating as the "Vestry Member of the Week." This person will be identified as such in the Voice and will be present at both 8 and 10:30 services and available after for questions, discussion, welcoming newcomers, etc.

Director of Children's Ministries

Two people have applied for the position and, following an interview with Fr. Kim, one returned to meet with the Wardens and Sunday School representatives. Following some discussion, it was agreed that Fr. Kim should move forward with an offer of employment to one of the candidates, and hopefully this can be announced and the person introduced on Pentecost Sunday. The Vestry felt this was a great idea.

Celebration of Liturgy

Some discussion took place about what to do to thank people who have contributed to the smooth running of the programs during the year. This would also take place on Pentecost. Fr. Kim will give some thought to this.

Sr. Warden's Report

- Craig came to the meeting with a concern about inertia, that there were several things that the Vestry kept discussing month after month with no apparent resolution. However, he was heartened by discussion about the stained glass issue (see below), the new Director of Children's Ministries, and the several ministries (Welcoming, Pastoral Care) being revised and revamped. Now is the time, he feels, to start thinking about welcoming dinners for newcomers such as have been held in the past.
- The planning for the Parish Picnic on Sunday, June 14, is well underway.
- Craig mentioned how nice it was to have Kay Benson here as our priest-in-residence. He feels that her involvement, as well as that of Tom Kerr as Rector Emeritus, lends some needed continuity to our parish life.

Jr. Warden's Report

None

Secretary's Report

None

Ministry Area Reports

Property Ministry

- The stained glass restoration project continues. Both vendors have been back, and both their estimates and their proposed plans for the project vary widely. The Property Ministry is not ready to make a recommendation to the Vestry but hopes to have one in time for the June Vestry meeting.
- Carl Burnam offered to serve as Vestry liaison to the Property Ministry, and this was accepted with thanks.
- As yet, no one has volunteered for the Property Ministry chair; Fr. Kim is hopeful that someone will feel called to fill the position.
- Currently, the Property Ministry is dealing with the stained glass project and keeping the mechanical systems going, and any other property-related problems as they arise.

Parish Life

Ascension Day Service and Dinner: Scheduled for Thursday, May 21, at 6:15 pm.

Parish Picnic on Sunday, June 14, in Rockford Park. Craig reports that the planning is well in hand.

Sounds of Summer (our musical evening with desserts), scheduled for Saturday, June 6, at 7 pm. Jack felt that if we contacted the News Journal relatively soon, we could get a blurb in the "What's Happening" section, and maybe a small write-up.

Meeting nights for future Vestry meetings were discussed, as Wednesdays are really bad for several Vestry members. It was proposed to move the meeting to the second Monday of the month, but this is dependent on the Finance Ministry meeting moving to sometime the first week, and it was unclear as to whether financial reports would be ready in time.

Respectfully submitted,
Carolyn J. Hendrix
Secretary