

FINAL

12-16-09 cjh

**Immanuel Church, Highlands
Vestry Meeting Minutes
November 9, 2009**

Vestry Members Present: Fr. Kim Capwell (presiding), David Blowman (Treasurer), Carl Burnam, Eve English, Craig Folkert (Senior Warden), Laurie Hay (Junior Warden), Simon Jeynes, Kathleen Kelley, George Parshall, Barb Volko, Kay Wack

Vestry Members Absent: Carolyn Hendrix (Secretary), Marcia Lynch, Connie Shultz, Byron Hobson

Mutual ministry

The first hour was spent discussing and reporting the mutual ministry evaluation.

Treasurer's report

David Blowman distributed summary financial reports in a proposed new format, showing revenue and expenses for 2008 and 2009 year to date through September. Discussion of finance issues included ongoing changes with the transition to a new Parish Administrator, possible upcoming change in financial management software, the upcoming budget process for 2010, and the need for longer-range planning. Overall, giving is up about 20%, but investment income is off about 36%.

It was moved (Carl Burnam) and seconded (Laurie Hay) that we accept the treasurer's report; the motion carried.

Andy Molter was appointed to fill a vacancy in the finance ministry-- Kay Wack moved, Barb Volko seconded, motion carried.

October minutes

Minutes of the October meeting had been reviewed by email. It was moved (George Parshall) and seconded (Laurie Hay) that the minutes be accepted. The motion carried.

Rector's report

Fr. Kim made reference to the October discussion of Immanuel's strengths and weaknesses and led a discussion on improvement in four key areas: Evangelism, Property, Stewardship, and Pastoral Care. He described the agenda and expectations for vestry participation at the upcoming stewardship dinner on Friday, November 13.

Warden's report

Sr. Warden Craig Folkert reported on the Diocesan Warden's and Treasurer's meeting held at St. Thomas, Newark.

Respectfully submitted,

Carl Burnam

Clerk *pro tempore*